

Dale's School Board Meeting Recap

September 21, 2020 School Board Meeting

Our Mission Together

**Empowering students with
knowledge and skills to succeed.**

Our Vision

**To be the school district of choice, inspiring
excellence in academics, arts, and activities.**

NOTE: This review is authored by the Superintendent, intended as information for the District employees, to keep them informed of the important decisions made by the School Board. This review includes selected items as determined by the Superintendent, and does not include all items of business conducted by the Board. This review is not intended to replace the official minutes of the School Board. Additional information can always be obtained from the official Board minutes or by contacting Dale.

Student Achievement

2020-2021 School Year Learning Plan Revision: The Board approved a revised 2020-2021 School Year Learning Plan that modifies the weekly schedule for students when in the *Hybrid Learning* model. Thank you to members of the learning model planning committee who presented the proposal.

2020-2021 School Year Learning Model Update: The Board approved returning the Secondary School to Hybrid Learning starting September 28, contingent upon consultation with the Regional Support Team. (At the time of writing this update, a final decision had not been determined.)

Workforce

Resignations: The following resignations are accepted with gratitude.

- Erin Krenik—Speech Language Pathologist

Employment – The Board approved the following Letters of Assignment.

- Diane Ettlin – Secondary Paraprofessional
- Maryann Schlaak – Elementary Paraprofessional
- Dawn Raatz—Community Education Paraprofessional
- Maddie Cordle—School Psychologist Graduate Assistant – This is a position to assist the part-time School Psychologist with evaluations.

Contract Renewals – The Board approved the following contract renewal.

- Sandy Tollefson—Health Office Assistant (part-time)

Coaching Contracts: The Board approved the following fall coaching contract.

- Miles Otstot—Cross Country Coach

Co-Curricular Contracts: The Board approved the following co-curricular contracts listed under Schedule D of the EDMN-NRHEG and School District Master Agreement. Issuing annual co-curricular contracts is a new practice believed to be appropriate recognizing the contribution each makes to our student activities.

- Dan Stork—Athletic/Activities Director
- Kelly Delacruz – Annual Advisor ½ Position/Shared
- Cortney Klocek – Annual Advisor ½ Position/Shared
- Deb Bently—Drama Club
- Deb Bently—High School Paper Advisor
- Miles Otstot—High School Band
- Miles Otstot—Junior High School Band
- Miles Otstot—Elementary School Band
- Miles Otstot—Jazz Band
- Jen Fredrickson—High School Chorus
- Jen Fredrickson—Junior High School Chorus
- Jen Fredrickson—Elementary School Chorus
- Deb Bently—Speech Team Coach
- Amanda Inouye—One Act Play Director
- Amber Roeker – Colorguard
- Deb Bently--Senior Class Advisor
- Nancy Rudau--Senior High Ambassador Advisor
- Corrine Schuller—Prom Advisor ½ Position/Shared
- Liz Stiernagle--National Honor Society Advisor
- Theresa Buendorf--Senior High Knowledge Bowl
- Theresa Buendorf--Junior High Knowledge Bowl
- Duey Ferber--Driver Training

- Dan Sorum--FFA Advisor

2020-2021 Staffing Plan Revision: The Board approved changes to the 2020-2021 Staffing Plan that was approved at the May 18, 2020, School Board meeting. Highlights of changes include:

- Increase of 0.2 FTE in teacher overloads due to increase student and service needs.
- Increase of up to 3 FTE District Daycare Paraprofessionals
- Increase of 1.0 FTE Health Office Assistant

2020-2021 School Year Calendar Revision: The Board approved a revised 2020-2021 School Year Calendar that reflects the optional work days for teachers (September 4-7 in lieu of November 13) and scheduling for parent-teacher conferences if in the Hybrid or Distance Learning models. Further calendar revisions may be necessary throughout the school year as needed.

Facilities

Construction Update: Knutson Construction provided a status report on the construction project including an update on the project budget.

Finance

Donations -- We are fortunate to have community members, organizations, and businesses who make donations to the school district. Often the donations are designated toward specific programs or activities. The Board approved the following donations.

NRHEG PTO	Prep for Volta Spinner	\$1,442.50
NRHEG PTO	Playground Cement	\$9,171.50
L & D Ag	Ag Mechanics Tools for Students	\$500.00
Minn Valley Federal	COVID Donation	<u>\$500.00</u>
Total:		\$11,614.00
YTD Date:		\$18,009.90

Purchase Service Agreement with SCSC for Vision, Audiology & Orientation and Mobility for FY21: The Board renewed the service agreement with SCSC for services. The total for the Service Agreement is \$6,975.89.

Maximum Levy Authority for 2020 Payable 2021: The Board approved to certify the maximum levy authority for 2020 Payable 2021.

Truth-in-Taxation Hearing Date: The Board set the date of the Truth-in-Taxation hearing for Monday, December 21, 2020, at 6pm, in advance of the regular 6:30pm School Board meeting.

Substitute Rates for 2020-2021: The Board approved the recommended adjustment in the substitute rates for teachers, paraprofessionals, food service, custodial, health office and clerical.

Board Governance

Policies – 1st Reading: The Board approved the following policies for a 1st reading. The Board will consider final approval of the policies through a 2nd reading at the September 21, 2020, School Board meeting.

- a) Policy 522 (Sex Nondiscrimination Policy, Title IX Grievance Procedure and Process)
- b) Policy 413 (Harassment and Violence)

The Board approved the first reading for both policies. Both policies need revising due to the new Title IX regulations. The District was advised to put both policies in place immediately after the 1st reading as the changes in the federal Title IX regulations were in place in August. Per Board Policy 208 (Development, Adoption, and Implementation of Policies, the Board may: *“In the case of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The emergency policy shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency situation.”* The intent is to include both policies on the October 19 School Board meeting agenda for a 2nd reading which would allow the policy to continue beyond a year.

Policies – 2nd Reading: The Board approved the following policies for a 1st reading. The Board will consider final approval of the policies through a 2nd reading at the September 21, 2020, School Board meeting.

- a) Scheduling Student Activities – 908 NRHEG New Policy
- b) 808 COVID-19 Face Covering Policy – MSBA New Policy
- c) 403 Discipline, Suspension, and Dismissal of School District Employees
- d) 414 Mandated Reporting – Statutory change adds two crimes under the definition of ‘sexual abuse’
- e) 421 Gifts to Employees and School Board Members – Adds definition of “financial interest”
- f) 510 School Activities – Adds language reflecting 2019 legislative action regarding student activity accounts and deletes outdated reference
- g) 516 Student Medication – Statutory change adds student possession and use of sunscreen
- h) 524 Internet Acceptable Use and Safety Policy – Updates social media references and revises references
- i) 534 Unpaid Meal Charges – Adds 2019 Minnesota Attorney General Opinion language
- j) 601 Curriculum and Instruction – Statutory change adding dyslexia screening and additional reporting requirements
- k) 613 Graduation Requirements – Statutory changes revise Graduation Assessment Requirements (Art. V) and Graduation Credit Requirements (Art. VI). Legal References updated
- l) 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, LEP Student
- m) 616 School district Accountability – Update advisory committee provisions
- n) 620 Credit for Learning – Statutory change deletes North Central Assn. of Colleges and Schools from ‘eligible institution’ definition
- o) 623 Mandatory Summer School Instruction – Adds dyslexia screening language
- p) 703 Annual Audit – Updates Minnesota Legal Compliance Audit Guide title
- q) 720 Vending Machines – Updates sealed bid statutory requirement
- r) 721 Uniform Grant Guidance – Federal change increases two threshold levels under “procurement Methods”
- s) 802 Obsolete Equipment – Statutory change expands potential recipients of surplus school computers and adds option to sell/give surplus school computers to ‘qualifying students’
- t) 205 Open Meeting and Closed Meeting
- u) 404 Employment Background Checks
- v) 424 License Status
- w) 506 Student Discipline
- x) 515 Protection and Privacy of Pupil Records
- y) 530 Form Immunization Form and Instructions
- z) 602 Organization of School Calendar and School Day
- aa) 624 Online Learning Options
- bb) 904 Distribution of materials on School District Property by Non-school Persons

2020-2021 School Board Goals: The Board adopted the following goals for the 2020-2021 school year.

FOCUS AREA: FINANCE

Goal 1: By November 1, 2020, communicate effectively to the communities the District's long-term financial position in order to maintain and grow programs and operations in preparation for the November 3, 2020, Operational Referendum ballot question for voters.

Goal 2: By June 30, 2020, adopt a planned budget for 2021-2022 that achieves the Board's fund balance target range while balancing the amount of revenue with planned expenditures. In the event of an unsuccessful referendum vote, the Board will need to be prepared to conduct a budget reduction process in advance of adopting the 2021-2022 budget.

FOCUS AREA: FACILITIES

Goal 1: By December 1, 2020, complete construction and remodel project within budget utilizing funding from both the April 2019 bond referendum and the District's LTFM.

Goal 2: By June 1, 2021, develop long-range facility plan for addressing needs identified in assessment but not part of 2020 remodel.

FOCUS AREA: Student Achievement

Goal 1: Throughout the 2020-2021 school year, monitor and evaluate the District's 2020-2021 School Learning Plan.

Goal 2: Throughout the 2020-2021 school year, monitor and evaluate the school learning models implemented in both schools along with monitoring county-wide positive case data and any other factors in determining the appropriate model for each school based on MDE/MDH, Executive Order, County Public Health and Regional Support Team guidance.

Miscellaneous

Statewide Enrollment Options: The Board approved the following enrollment options:

- Two (2) non-resident students attending our district. Seven (7) resident students attending other districts. Six (6) students choosing on-line learning.